



Epping

City Improvement District

FOR A SECURE, CLEAN WORKING ENVIRONMENT

ECID BOARD MEETING
Date: 25 February 2021
Time: 12h30
Venue: Zoom

Present:

A Sondag-Chairman (Security, Cleansing & Projects)	Growthpoint	AS
H Husselmann (Finance)	Nikki Distributors	HH
A Gropper (Security & Cleansing)	Big Bodies	AG
B Dyke-Beyer (Finance & Marketing)	GABS	BDB
G Isherwood(Finance & Projects)	Racatex	GI
X Fazakerley	SA Metal	XF
T Bartram-Coordinator	ECID	TB
L Johnstone-Manager	ECID	LJ
A Brand	ECID	AB
C Esau	CoCT-Ex Officio	CE

Agenda No.	Topic.	Action.
1.	OPENING & APOLOGIES ➤ LJ-Opened the first Zoom meeting at 12h30 and welcomed all.	
2.	DIRECTORS AND MANAGER'S DECLARATION OF INTEREST ➤ LJ-Noted that all Directors had completed and signed their declaration of interests forms and emailed them to LJ. The Coordinator and Manager signed their declarations of interest at the meeting.	
3.	SPONSORSHIP REGISTER ➤ LJ-Due to this being a zoom meeting the signing of the sponsorship register was not possible.	
4.	CONFIRMATION OF PREVIOUS MINUTES-DATED 20 FEBRUARY 2020 ➤ LJ-Went through the minutes and noted that there were no changes. RESOLUTION 1/FEBRUARY/2021 The minutes dated 01 October 2020 may be signed. ➤ All Board members agreed. AS-Will sign the minutes and email the signed copy to LJ.	
5.	MATTERS ARISING FROM MINUTES-DATED 01 OCTOBER 2020	
5.1	FORD VEHICLES AND GLOBES ➤ LJ-The ECID is purchasing the globes and Big Bodies are fitting them for us and we thank Mr Gropper for this.	
5.2	3RD CONTROLLER ➤ LJ-The 3 rd controller started in November 2020 and this has ensured that the control room runs much more smoothly.	
5.3	INREGRISEC CONTRACT & QUAD BIKES ➤ LJ-The invoice has been corrected and now reflects 2 quad bikes.	
5.4	ISUZU & BAKKIES ➤ LJ-To be addressed under new vehicles.	
5.5	OTHER MATTERS ➤ LJ-Quote for replacement camera at Mac Brothers-all Mr Gropper's	

	<p>queries were answered and the camera was replaced.</p> <ul style="list-style-type: none"> ➤ LJ-Wrt Colossus and the securi roller door for LE6, Mr Gropper, the ECID insurance broker and LJ are still attempting to get Colossus to honour the agreement with was made with the late owner of Colossus. 	
6. 6.1 6.2 6.3 6.4 6.5 6.6	<p>RATIFICATIONS</p> <ul style="list-style-type: none"> ➤ PIE Report, Financial Info & Management Report for September 2020 to December 2020. Received by all <p>Procedures</p> <ul style="list-style-type: none"> ➤ Cleansing Strategy Document ➤ Urban Management and social Development Strategy Document ➤ Procurement Guidelines ➤ Procedure for Items to be Written Off ➤ Public Safety Management Strategy Document ➤ Manning of Security Kiosk to continue until the end of June 2021. ➤ Approval of draft 2020 AGM minutes ➤ Approval of mid-year performance review ➤ Approval of 2020-2021 adjustment budget <p>RESOLUTION 2/FEBRUARY/2021 ratified</p> <p>Points 6.1-6.2 Ratified as received by all Members</p> <p>Points 6.3-6.6 Ratified by all Members</p> <ul style="list-style-type: none"> ➤ AG-Proposed ➤ GI-Seconded 	
7.	<p>LAW ENFORCEMENT OFFICER x 1</p> <ul style="list-style-type: none"> ➤ LJ-Due to the City of Cape Town only supplying the Law Enforcement Officers on fixed contracts to the ECIDs, AG raised concerns about the payment and HH raised deployment concerns. This can only be addressed directly between the two contracted parties. <p>RESOLUTION 3/FEBRUARY/2021</p> <p>A Meeting to be setup between the ECID Board Members and the City of Cape Town to address issues as encountered during the previous deployment of Law Enforcement Officers in the Epping area.</p> <ul style="list-style-type: none"> ➤ AG-Proposed ➤ XF-Seconded 	LJ
8.	<p>SECURI ROLLER DOORS FOR LE3,4 AND 5</p> <ul style="list-style-type: none"> ➤ LJ-All 3 vehicles have had the securi roller doors fitted by Ezi Cover. 	
9.	<p>CONTROL ROOM PC UPGRADES AND REMOTE SUPPORT</p> <ul style="list-style-type: none"> ➤ AG-It is necessary to compare apples to apples with all quotes received for the PC upgrades and / or remote support. Expenses can run high without control; thus, all companies must also supply a SLA which will control service hours and costs. ➤ LJ-One quote included a SLA for 2 months, due to the fact that when the test was performed at the office, nothing occurred and the company suggested remote monitoring. ➤ AG-Will send LJ the name of an IT Company in order for an additional quote to be obtained. LJ is to send AG the 2 quotes she currently has in order for AG to do the comparison <p>RESOLUTION 4/FEBRUARY/2021</p> <p>Quotes to be forwarded to the ECID Board members</p> <ul style="list-style-type: none"> ➤ All Board members agreed. 	AG LJ LJ
10.	<p>NEW VEHICLE QUOTES</p> <ul style="list-style-type: none"> ➤ LJ-The current quotes received from Isuzu, Toyota and Ford differ due to the different models of bakkies quoted on. The specs of the bakkies bought at the end of 2019 was forwarded to the 3 vehicle companies. The trade-in values offered also differs from one vehicle company to the next ➤ LJ-Isuzu offered the highest trade-in at R 127 000.00 per vehicle 	

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