



18 January 2016

WARD COMMITTEE MEMBERS

Subcouncil 15: Wards 51; 52; 53; 55; 56 & 57

Dear Ward Committee Member

WISHLIST FOR WARD ALLOCATIONS 2017/2018

The Subcouncil hereby wishes to interact with the various Ward Committee members within Subcouncil 15 (i.e. Wards 51; 52; 53; 55; 56 and 57) in order for you to liaise with your respective sectors and together submit proposals for ward allocation projects for implementation from 1 July 2017 to 30 June 2018.

Council has allocated an amount of R700 000 for either capital and/or operational projects as determined by the Subcouncil per ward, per year.

The nature and scope of projects proposed for consideration is subject to the following criteria:

- Projects must be aligned with IDP and must reflect the strategies and objectives of the Council, as approved;
- In respect of capital expenditure, projects must comprise a Council function, be undertaken on Council land and / or a Council facility and must result in the creation of an asset;
- Projects must be implemented by the end of the financial year i.e. 30 June 2018 in line with year-end procedures;
- Projects may span over more than one ward;
- Projects proposed are subject to technical evaluation and comment by line management prior to consideration by the Subcouncil. Prescribed technical warrants [where applicable] must be met and projects must be in line with Council policy;
- Once implemented, projects should not result in future additional operational or maintenance cost, which cannot be accommodated within existing maintenance programmes.

To enable this Subcouncil to adhere to timeframes, for the prioritisation and submissions of projects for technical evaluation and costing, time frames must be strictly adhered to in order for proposals to be considered.

You are hereby requested to complete and submit the attached documentation (Wish List 2017/2018) by no later than Friday, 04 March 2016 at 16h30. No late submissions will be considered.

We request that you:

- Complete one sheet per request;
- Write neatly and legible;
- Contact the Subcouncil 15 office should you require further information.

Your submissions may be returned in the following manner:

- Email: Alexis.Fernandes@capetown.gov.za or
- Fax: 086 240 1540 / 021 444 9801 or
- Hand delivered at the following address :

The Manager
Subcouncil 15
Pinelands Training Centre
St Stephens Road
Central Square
Pinelands, 7405

Yours faithfully



M. GRIESSEL
MANAGER: SUBCOUNCIL 15



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

WISH LIST FOR WARD ALLOCATIONS 2017/2018

SUBCOUNCIL 15

Budget Allocation per Ward: R700 000 for either Capital and/or Operational Projects

SUBMISSION BY:

Ward: _____ **Suburb(s):** _____

Name: _____ **Telephone:** _____ **Organisation:** _____

NATURE AND LOCATION OF PROJECT:

Brief description of project (burning issue – what the project needs to achieve):

Specific location/street address (or draw map) of project:

Motivation for project (reasons why the project is necessary):