



# Epping

## City Improvement District NPC

Company Registration 2001/028149/08

Notice is hereby given of the Annual General Meeting of the Epping City Improvement District NPC that will take place on the 19th of November 2015 at 14h00 at the ECID Board Room, 24 Gunners Circle, Epping 1 where the following items will be discussed.

### AGENDA

1. Registration
2. Welcome & Apologies, Quorum to constitute a meeting
3. Approval of previous AGM Minutes
4. Annual Report
5. Noting of Audited Financial Statements 2014-15
6. Approval of Implementation Plan 2016-17
7. Approval of Budget 2016-17
8. Appointment of Auditors
9. Appointment of Company secretary
10. Approval of Annual Report
11. Election of Board Members
12. General / Q & A
13. Adjournment

**Please note the following:**

**The present Directors of the ECID NPC and their respective portfolios are:**

Name	Current SRA Portfolio	Company
William Wakefield	Financial, Security, Cleansing, Projects & Marketing	William Wakefield Property Solutions
At Sunday	Security & Cleansing	Growthpoint
Heinrich Husselmann	Financial, Project & Marketing	Nikki Distributors
John Dammert	Financial & Marketing	Golden Arrow Bus Service
Keith Robson	N/A	Vega Properties
Gary Smith	Security & Cleansing	Spear Truck Hire

All owners' property owners are invited to attend. However, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members' meeting for so long as he/she is in arrears, except if the member can prove that he/she is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 05 November 2015 (two weeks before AGM) to be approved and accepted at a meeting of the Board of directors of the Epping City Improvement District NPC prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The Proxy Form may be delivered at the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting; OR may be handed to the Chairperson of the Meeting by no later than 10 minutes prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries in advance of the meeting should please be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Financial Accounts can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." The following Directors Mr Gary Smith, Mr At Sunday and Mr John Dammert, as the oldest serving directors, will resign. Mr Sunday and Mr Dammert have made themselves available for re-election as directors. Forms for nomination of directors may be downloaded from the website or be requested by email.

The following documentation is available at the AGM and on the ECID website at [www.ecid.org.za](http://www.ecid.org.za) :

- Membership list
- Clippings of adverts, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan and Budget 2016-2017
- Membership Application Form
- Nomination as Director Form
- Proxy Form