



Epping City Improvement District NPC

Company Registration no. 2001/028149/08

Notice is hereby given of the Annual General Meeting (AGM) of the Epping City Improvement District that will take place on 10 December 2019 where the following items will be discussed:

AGENDA

1. Registration
2. Welcome & Apologies
 - 2.1 Membership
 - 2.1.1 resignations
 - 2.1.2 new members
 - 2.2 Quorum to constitute a meeting
3. Previous AGM minutes
 - 3.1 Approval
 - 3.2 Matters arising
4. Noting of Audited Financial Statements 2018-19
5. Chairman's Report
6. Feedback on operations 2018-19
7. Budget
 - 7.1 Approval of use of additional surplus funds 2019-20 & 2020-21
 - 7.2 Approval of budget 2020-21
8. Approval of implementation plan 2020-21
9. Appointment of auditors
11. Confirmation of Company secretary
12. Election of Board Members
13. General
14. Q & A
14. Adjournment

Please note the following:

The present Directors of the Epping City Improvement District and their respective portfolios are:

Name	Current SRA Portfolio
Atawullah Sunday-Chairman	Security, Cleaning & Financial
Ahron Gropper	Security & Cleaning
Bronwen Dyke-Beyer	Financial & Marketing
Gavin Isherwood	Financial & Projects
Heinrich Husselmann	Financial & Projects
Keith Robson	Marketing

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 30 November 2019 to be approved and accepted at a meeting of the Board of directors of the ECID NPC prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." Therefore, the following Directors: Bronwen Dyke-Beyer & Gavin Isherwood will resign. Both Directors have made themselves available for re-election as directors. Forms for nomination of directors may be downloaded from the website or be requested by email. These forms must be delivered to the offices of the Company no less than 7 clear days prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
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The following documentation is available at the AGM and on the ECID website at www.ecid.org.za

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan 2020-2021
- Budget 2020-2021
- Membership application form
- Nomination as Director form
- Proxy Form