



Epping

City Improvement District

FOR A SECURE, CLEAN WORKING ENVIRONMENT

Notice is hereby given of the Annual General Meeting of the ECID NPC that will take place on the 16 th of November 2017 at 14h00 at 24 Gunners Circle where the following items will be discussed.

AGENDA

1. Registration
2. Welcome & Apologies
 - 2.1 Membership – resignations and new
 - 2.2 Quorum to constitute a meeting
3. Approval of previous AGM Minutes
4. Approval of Agenda
5. Approval of Annual Report
6. Approval of Audited Financial Statements 2016-17
7. Approval of Implementation Plan 2018-19
8. Approval of Budget 2018-19/ Usage of Surplus Funds 2017-2018
9. Adoption of Memorandum of Incorporation- Incorporating Western Province Park-New Companies Act 71 of 2008
10. Appointment of Auditors
11. Confirmation of Company Secretary
12. Election of Board Members
13. General / Q & A
14. Adjournment

Please note the following:

The present Directors of the ECID and their respective portfolios are:

Name	Current SRA Portfolio	Company
A. Sondag-Chairman	Security, Cleaning & Projects	Growthpoint
W. Wakefield	Security, Cleaning & Projects	William Wakefield Property Solutions
K. Robson	None	Vega
H. Husselmann	Financial, Projects & Marketing	Nikki Distributors
J. Dammert	Financial & Marketing	Golden Arrow Bus Services

All property owners are invited to attend. However, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members' meeting for so long as he is so in arrears except if the member can prove that he is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 9th November 2017 to be approved and accepted at a meeting of the Board of directors of the ECID prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form may be delivered at the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." The following Directors Mr Sunday and Mr Dammert, as the oldest serving directors, will resign. Mr Sunday and Mr Dammert have made themselves available for re-election. Forms for nomination of directors may be downloaded from the website or be requested by email.

The following documentation is available at the AGM and on ECID website at www.ecid.org.za:

- Membership list
- Clippings of advertisements, notice to members and CoR 36.2 form
- Draft Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan 2018-2019
- Budget 2018-2019
- Membership Application Form
- Nomination as Director Form
- Proxy Form